



CALL FOR APPLICATION FOR THE ACADEMIC YEAR 2017-2018

introduction

The Almo Collegio Borromeo, a university college recognised and accredited by the Ministry of Education, University and Research (MIUR), has 30 seats available (of which 10 are reserved for students enrolled in the degree programs of Medicine and Surgery in Italian Language and Dentistry and Dental Prostheses and Bachelor's Degree of Medicine and Surgery in English Language) for students enrolling in the first or second year of a three-year or one-cycle Master's degree course at the University of Pavia in the academic year 2017/2018.

The seats are granted through a competition based on qualifications and examinations. The Administration Board will set the ranking of the eligible participants and will award among them the available seats, even more than the number mentioned above, subject to the application of the provisions of Articles 17 and 18 of the Internal Regulation. The preservation of the seat is subject to annual confirmation, or revocation, in compliance with the merit requirements and the conditions laid down in the regulations of the College.

The Collegio Borromeo participates institutionally in the IUSS, School of Advanced Studies of Pavia: the participation in the school's ordinary courses is linked to an appropriate invitation. The students of the ordinary courses are required simultaneously to be the students at the colleges as indicated in the IUSS call.

The competition examination for admission to the Collegio Borromeo falls within the meaning of Law 240/10 among the qualifying credentials for the preparation of the rankings for issuance of grant based on merit set up by the Ministry of Education, University and Research.

In line with the founder's project, San Carlo Borromeo, the college proposes itself as a place of human and cultural training, offering the pupils, in addition to the hospitality, numerous opportunities for qualification and in-depth knowledge, foreign exchange, tutoring and postgraduate guidance on the basis of a personalised training project – drawn up in accordance with Ministerial Decree 672 and 673/2016 - linked to non-formal learning to be carried out in the academic year.

admission requirements

Candidates, irrespective of their nationality, are eligible if they:

- enroll for academic year 2017/18 degree courses at the University of Pavia with headquarters in Pavia (excluding the three-year degree courses that do not provide access to the Master's degree);
- hold a degree granting access to the University's degree programmes, obtained by a vote of at least 80/100 (or equivalent)
- are under the age of 23 in the year 2017
- have no criminal convictions and no criminal proceedings in progress.

Candidates wishing to enroll in the second year of a three-year or one-cycle Master's degree course must have taken, at the time of submission of the application or by the end of September 2017 (and December 2017 for the students of the degree programs in Medicine and Surgery), all the examinations provided by the study plan, with an average of not less than 27/30 (and each exam with a rating of not less than 24/30).

All candidates are admitted with reserve.

contribution and seats free of charge

The seats are allocated free of charge and semi free.

Seats are assigned free of charge to candidates who have an ISEE (Indicator of the Equivalent Economic Situation) lower than € 15,000. Those who are awarded the seats under the above conditions are required to apply to the EDiSU (Regional Agency for the Right to University Education) of Pavia for the grant of the relevant scholarships.

Candidates who present an ISEE greater than or equal to €15,000, the seats are attributed behind a partial reimbursement of the maintenance costs related to the ISEE indicator relative to the student's household so as to reduce the annual contribution to the total gratuity of the seat (the table with the benchmarks is attached to the notice and available on the website www.collegioborromeo.it). In the presence of separate/divorced parents or for candidates with residence outside the family unit, the household of the family of origin has to be considered. The annual maximum ordinary contribution is equal to € 10,500 distributed on 3 instalments.

The Administration Board, at the student's request, for particular economic conditions of the household, can confer the gratuity of the seat.

In connection with the call for the ordinary courses of the IUSS 12 free seats are offered to the winners in the IUSS ordinary courses (3 for each class of the ordinary courses) that will be contextually winners of the seat also in the Colleges of Merit of Pavia, among which the Collegio Borromeo. Those who are awarded the seats will have to pay the prize of study recognized by the IUSS to the College.

rewards

In order to contribute to the partial coverage of the costs incurred by the college, the student is obliged to pay a fix percentage, defined by the Administration Board, of any scholarships awarded by university institutions or other contributions obtained during the academic year.

The economic benefits granted are bound to comply with the rules of merit and discipline of the college, the Code of Ethics, the respect of the contract of hospitality and the personal Training Plan; and may be revoked by the Administration Board for serious infringements/breach of the rules in force.

The College, through legacies, conventions with Institutions and Associations, different philanthropic activities, can allocate study contributions for its pupils that are distinguished in particular areas of research and study. **For the winners of a place enrolled in a three-year or one-cycle degree course, the following study awards are recognisable:**

- **thanks to the contribution of the Fondazione Ing. Enea Mattei** is assigned to the **first ranked resident in the city of Morbegno and his mandate a free place - confirmable to the assignee for the entire duration of the degree course** (the prize cannot be combined with other study awards granted by the College). In relation to the assignment, reference is made to a special and specific notice available on the website www.fondazionemattei.it;
- **thanks to the contribution of the Ordine dei Medici of the Province of Pavia, a prize of Euro 3,000 in memory of dr. Erminio Pampuri** is reserved for the **first ranked of the Degree Courses of Medicine in Italian or English language** (the prize cannot be combined with other study awards granted by the College);
- **in memory of the rector Angelo Comini, a prize of Euro 2,000** is reserved for the **first ranked of the Degree Course in Humanities** (the prize cannot be combined with other study awards awarded by the College). As far as the assignment is concerned, reference is made to a special and specific notice;
- **thanks to the contribution of the Ordine degli Ingegneri of the Province of Pavia, a prize of Euro 1,500** is reserved for the **first ranked enrolled in a Degree Course in Engineering** (the prize cannot be combined with other study awards granted by the College);
- **thanks to the contribution of LGH Group, a prize of Euro 1,000** is reserved for the **first absolute rank not related to the Degree in Medicine** (the prize cannot be combined with other study awards granted by the College);
- **thanks to the contribution of the Unione Giuristi Cattolici of Pavia, in memory of Beato Contardo Ferrini, a distinguished pupil of the Collegio Borromeo, is awarded a prize of Euro 200** reserved for the **first ranked enrolled in the Degree Course in Law** (the prize can be combined with other study awards granted by the College);
- **thanks to the contribution of the Centro Culturale "Giorgio La Pira" Onlus - Pavia and of the Fondazione "La Pira" - Firenze, in memory of Giorgio La Pira, a prize of Euro 2,000** is reserved for the **first ranked enrolled in a Bachelor Degree in the field of Social Sciences, having a residence in a city of Tuscany region** or, in the absence of such a requirement, prize will be assigned to the first ranked enrolled in the field of Social Sciences (the prize cannot be combined with other study awards by the College);
- **thanks to the contribution of the Fondazione Frate Sole of Pavia, in memory of Father Costantino Ruggeri, a prize of Euro 1,000** is reserved for the **first ranked resident in Brescia or in the province or for the first ranked enrolled in the Degree Course in Architectural Engineering** (the prize can be combined with other study awards awarded by the College).

The candidates on the winners' list who will accept the seat in College and reside more than 300 Km away from Pavia will be eligible for a travel reimbursement of Euro 100.

The College may enter into special agreements with primary lenders for their pupils to ensure the provision of highly concessional loans to support families in the costs of university education.

services

The annual contribution includes the following services:

- residential: single rooms with private or shared bathroom (some rooms are air-conditioned); ordinary and extraordinary utilities and maintenance; cleaning service on weekdays excluded weekends; replacement of bed linen on request; laundry for personal use; full board (7/7) from September 2017 to July 2018 excluding the closing periods for the holidays; concierge and garrison 24 hours (7/7); chapel; study halls, meeting rooms, library, historical archive, newspaper library, computer rooms with printers and photocopiers, conference room, gym, music room (piano), recreation rooms, TV rooms; gardens and park; soccer, basketball and tennis field, football court; bicycle parking.
- educational: cultural deepening activities, through interdisciplinary courses and courses recognized by the University of Pavia; national and international thematic workshops; interdisciplinary integrative pathways aimed at the acquisition of transversal skills; music season; individual orientation talks with management staff and professionals in the field; tutoring activities on university and university examinations with internal students (tutors of the College), teachers, doctoral students; language courses aimed at obtaining certifications, orientation to Erasmus exchange programs and internationalisation paths (summer schools



procedures of the competition

and conferences); orientation and introduction to the world of work through individual interviews and group activities (internship opportunities, company visits, meetings with professionals); opportunities for sharing with other students and the management staff, including community activities such as sports teams for intercollegiate tournaments and music activities.

The competition is divided into two oral tests (each evaluated in 30 points) and an interview with the direction of the College (valued at 10 points). The Administration Board will carry out an evaluation of the titles (with a maximum of 10 points).

Candidates must bring a **valid identity document**.

The competition committee is appointed by the Administration Board of the Collegio Borromeo and is composed of university professors and qualified teachers of the higher secondary schools. It collects a vote in 30 points for each of the trials.

oral test and aptitude interview

The oral tests, which will determine the candidate's preparation and level of maturity, will cover two disciplines, with particular reference to the programs of the last years of Secondary School (see the attachment, available on the website of the College).

The two oral tests will take place at the Collegio Borromeo **starting on Thursday, September 7, 2017** according to a schedule that will be published in the Official List and on the website of the College (www.collegioborromeo.it) by Tuesday, 5 September, 2017.

Candidates, at the time of submitting the application, will have to choose two subjects for the oral tests, related to the degree course they are enrolled or enrolling in, based on the following grouping:

- A) Academic class of "Human Sciences" and "Social Sciences"
(Bachelor Degree in Humanities, Economics, Political Science, Law, Communication)
- *Italian Literature*
 - *Latin or Greek Literature*
 - *History*
 - *Philosophy*
 - *Mathematics*
- B) Academic class of "Science and Technology" and "Biomedical Sciences"
(Bachelor of Science in Mathematics, Physics, Chemistry, Biology, Biotechnology, Natural Sciences, Engineering, Medicine and Surgery, Pharmacy, Behavioural Sciences and Interdepartmental Courses)
- *Mathematics*
 - *Chemistry*
 - *Physics*
 - *Philosophy*
 - *Natural Sciences*

The aptitude interview is taken by the candidate on the same day of oral tests and will be used to evaluate his/her attitude to community life, personality, motivation to study and willingness to participate in the training cultural activities of College.

admission classification

The final results will be communicated only to the winners by telephone or e-mail.

The Administration Board will sum the votes of the two oral tests and the interview with the the direction of the College. It will also have 10 points that will be awarded to the candidate as evaluation of the titles presented. **Candidates who receive an overall rating of not less than 60/80 will be eligible for the seat in the College.**

Two rankings will be made: one will be reserved for candidates in Medicine and Surgery and Dentistry and Dental Prostheses in Italian and the degree program in Medicine and Surgery in English and other ranking will be for all the other candidates.

The final rankings will be published in the Official List and on the website of the Collegio Borromeo **by Thursday, September 14, 2017.**

application form and deadlines

The application for admission is available for compilation on the website concorso.collegioborromeo.it from Saturday, July 1, 2017 **until 12 on Friday, September 1, 2017.**

The Secretariat of the Competition is available for assistance (email: concorso@collegioborromeo.it, telephone no. +39 0382.395507).

In the on-line procedure competitors will have to indicate their personal data, the composition of their family (in the case of separated/divorced parents or candidates residing outside the household unit of the family, family nucleus is that of family origin), his/her title of study, the eventual participation in the competition for the IUSS ordinary courses, eventual participation in the INPS notice, the degree course and the two subjects for the oral tests. Those who intend to get benefit from economic facilitation will have to return the ISEE household indicator updated to 31/12/2016 including the DSU (Dichiarazione Sostitutiva Unica) for benefits from the university study.

Candidates will have to attach (or send to the Segreteria del Concorso of the Collegio Borromeo - Piazza Borromeo 9 - 27100, Pavia):

- his/her own digital colour photo (or a passport-sized photograph)



- copy of and identity document;
- copy of the tax code/health insurance card;
- a letter addressed to the Rector of the College, written by a person who has a good knowledge about the candidate, with the address of the contact person;
- any qualifications deemed useful for a candidate evaluation (e.g. certificates of foreign language knowledge, attestation of in-depth courses, etc.)
- for those who intend to take advantage of the economic benefits, a family ISEE statement updated on 31/12/2016 including the DSU for benefits for the right to university study.

Candidates enrolled or enrolling in the second year of a three-year or one-cycle degree course must indicate and attach, in addition to the above-mentioned documents (preferably in a digital format within the on-line procedure):

- the number of examinations and the mathematical average of the votes;
- a certificate issued by the university secretariat from which the results of the examinations carried out at the time of submission of the application, are recorded;
- a certificate issued by the university secretary demonstrating the validity of the curriculum (relating to all years of study).

Pursuant to Presidential Decree 445/2000 **candidates will confirm the declarations made on-line by signing the application at the time of identification.**

verifications on the submitted documentation

The Collegio Borromeo reserves (even after the appointment of the winners) to exercise accurate control of the requirements set forth in the application and the declarations produced and will perform by any means at its disposal the inquiries it deems appropriate by requesting information and inquiries to the Tax Police, State financial administration, municipalities and cadastral offices. The lack of requirements and the lack of veracity of the declarations made will lead to the exclusion from the competition and the decadence from the position.

acceptance

By Monday, September 18, 2017, at 13, the winners will have to notify by e-mail a declaration of acceptance or waiver of the seat. In the event of a waiver, the next in order of classification shall receive a subsequent call: the winners will have to send the acceptance declaration or waiver of the position within 24 hours.

The Administration may - discretely - consider the failure to communicate within the prescribed time limit as silent-refusal.

Only for candidates who have completed the admission test to the courses in Medicine and Surgery (in Italian or in English) or in Dentistry and Dental Prostheses the deadline for acceptance is postponed based on the calendar indicated in the respective competition notices for admission related to academic year 2017-2018, published by the University of Pavia.

For the acceptance, the winners will have to sign a hospitality contract in which they accept the rules and regulations in force of the College, sharing their Christian inspiration, the Code of Ethics, the organisational model, the personalised training plan linked to the non-formal learning as set in Legislative Decree 13/2013, to be carried out in the academic year of permanence and the patto di corresponsabilità (which must be signed by the cohabiting parents).

Those who are awarded the seats at the IUSS ordinary courses must deliver a copy of the attestation of enrollment to the School.

All formal and economic assignment, including the payment of the first instalment (including a deposit of Euro 500), shall start from the acceptance.

admission to the ordinary courses of the IUSS

The participation in the competition for admission to the first year of the single or three-year course of the first level of the ordinary courses of the IUSS is regulated by a special and specific notice available at www.iusspavia.it

Candidates will be admitted, following a public competition and according to a specific and autonomous ranking issued by the School. The place awarded by the College does not lead to the admission in the ordinary courses of the IUSS.

privacy act

In compliance with the laws of European Regulation no. 2016-679 and Legislative Decree no. 196-2003, the Almo Collegio Borromeo informs that the processing of the personal data required for participation in this notice is based on the principles of fairness, legality and transparency and the protection of Your personal privacy. Therefore, we inform you that:

- the purpose of the processing of the personal data provided is strictly and necessarily subject to the verification of the regulatory criteria for the participation in the competition and for the use of services and activities offered in connection with the Internal Rules of the College and for the management of related procedures linked to the activities of the Collegiums of Merit, recognized and accredited to MIUR;
- procedures of processing of personal data is carried out by means of electronic or automated instruments for the aforementioned purposes, in accordance with the provisions of Legislative Decree 196-2003 and EU Regulation n. 2016-679, and will include all the operations or complex operations required by art. 4, paragraph 1, lett. a) of the aforementioned Legislative Decree 196-2003;
- all personal data processed are kept and placed at the server manager who is a third party that adopts very high levels of security as regards the custody and retention of personal data.
- the nature of the transfer of personal data for the purposes indicated therein is compulsory, since any refusal would not allow the Data Controller to collect the applicant's data for his/her



permanence in the College;

- use of electronic instruments is exclusively managed by personnel specially appointed by the Owner;
- storage of data will take place on computer support;
- for the purposes of the historical memory of the College all the host data will be kept in the Archives of the Almo Collegio Borromeo.

The disclosure of personal data relating to the processing in question, for the purposes stated in this information, is not subject to external dissemination or communication to the College unless otherwise provided in the Law. Dissemination of the data will be strictly limited to the execution of the assignment given by the Data Controller to the subjects in charge. Personal data may therefore only be known by the Data Controller and the personnel responsible for processing, within their functions and duties in accordance with the instructions received, only for the specific purposes indicated in this information.

President of the Administration Board
prof. Dario Velo

Pavia, May 2017